Reaching Out for Tomorrow...

Colusa, Glenn, & Trinity Community Action Partnership

Annual Report 2008
Reaching out for tomorrow...

Reaching out to our tri-county communities to make better places to live and work by partnering with each local county government and local agencies to find solutions to the challenges that many of our families face. Jobs, housing, food, energy assistance, transportation, and child care are just a few of the issues our families struggle with securing and maintaining each and every day. For the elderly citizens we serve throughout Food Banks, Soup Kitchens, and Energy Assistance programs, it is the ability for them to remain in their homes in their communities. Working closely with our partners, we make it possible for families and individuals to achieve their goals.

We are reaching out to our leaders in our community to join us in addressing poverty and poverty’s challenges. All members of our communities are valued and contributing. The Colusa, Glenn, & Trinity Community Action Partnership (CGTCAP) is a catalyst for community change. Working towards developing a diverse group of leaders who are committed to ending poverty, we are partnering with our city leaders, service groups, faith based organizations, businesses, and others. Our vision is to continue to work with these partners and develop community capacity to assure people have the skills and education necessary to achieve future success.

We are reaching out in thanks...I want to thank the CGTCAP Board Members for their hard work, dedication, and commitment to CGTCAP this past year. To all the staff members a special thank you for the hours of assistance you have provided to individuals and families in need. Your dedication and commitment is remarkable.

We are reaching out to You, the Community member, to recognize the community and those individuals who have supported us this past year. Working with you to make our communities a place we can be proud of is an honor and a privilege.

We thank our community partners and agencies in the three counties for working tirelessly with CGTCAP and for working closely with us in reaching out for tomorrow....

Kim Gaghagen, Director

Colusa, Glenn, & Trinity Community Action Partnership 2008 Annual Report
Mission Statement

To promote the success and safety of individuals, families, and communities through responsible and effective administration of public services.

Vision

Individuals, Families, and Communities: Successful, Safe, and Strong

2009 COMMUNITY ACTION BOARD OF DIRECTORS

Category I – Elected Officials

- Denise Carter, Board of Supervisor, District 5 – Colusa County
- Mark Marshall, Board of Supervisor, District 3 – Colusa County
- Mike Murray, Board of Supervisor, District 4 – Glenn County
- Steve Soeth, Board of Supervisor, District 3 – Glenn County
- Judy Morris, Board of Supervisor, District 2 – Trinity County
- Howard Freeman, Board of Supervisor, District 4 – Trinity County

Category II – Representatives of Economically Disadvantaged

- Edward Rios, Migrant Advocacy – Colusa County
- Minnie Lawrence, Former County Provider & Advocate for Senior Citizens – Colusa County
- Debbie Moutter, Orland Family Parent Board – Glenn County
- Rev. Philip Zabell, Glenn Communities Working Together – Glenn County
- Al Schroeder, Hayfork Community Center Volunteer & Employee – Trinity County
- Vacant Position – Trinity County

Category III – Representatives of Private Enterprise

- Lora Ceccon, One Stop Employment Resource Center – Colusa County
- Beth Robey, Health & Human Services – Colusa County
- John Minniear, Former County Housing Manager, Licensed Contractor – Glenn County
- Joanne Overton, Former Board of Supervisor, Current Business Owner – Glenn County
- Sandy Bechtold, Licensed Real Estate Agent & Office Manager, Cell Tower Project Lead – Trinity County
- Linda Wright, Health & Human Services – Trinity County
Community Action Agency

Community Action Agencies are private, non-profit, or public agencies that were created by the Federal government in 1964 to combat poverty in geographically designated areas. Status as a Community Action Agency is the result of an explicit designation by local or state government.

Purpose & Mission

A Community Action Agency works to reduce poverty in its community by helping to ensure that available local, state, private, and federal resources assist low-income individuals and families to acquire useful skills and knowledge, gain access to new opportunities, and achieve economic self-sufficiency.

Why Community Action Agencies are Unique

Most poverty-related organizations focus on a specific area of need, such as job training, health care, housing or economic development. Community Action Agencies reach out low-income people in their communities, address their multiple needs through a comprehensive approach, develop partnerships with other community organizations, involve low-income clients in the agency's operations, and administer a full range of coordinated programs designed to have an overall measurable impact on poverty.

Board Structure

A Community Action Agency has a tripartite board structure that is designed to promote the participation of the community in the reduction or the elimination of poverty. At least one-third of the board consists of democratically selected representatives of low-income people; one-third local public officials or their designees; and the remainder representatives of business, industry, labor, religious, social welfare, and other private groups in the community.

Leveraging of Other Resources, Innovative Solutions, & Low Costs

The Community Action network administers a total of $9.7 billion in Federal, State, local, and private resources. In 2008, $173,556 in CSBG Dollars allowed the leverage of $4,927,733 for Colusa, Glenn, Trinity Community Action Partnership. CAA’s have very low administrative overhead costs (on average between 7 and 12%) so that resources are invested directly in the community, not in bureaucracy.
Human Resource Agency Organizational Structure

The Glenn County HRA serves as the Administrative Umbrella for Colusa, Glenn, & Trinity Community Partnership and Social Services. The Glenn County Model is unique and allows clients One-Stop access to multiple services.

HUMAN RESOURCE AGENCY (HRA)

Administrative Entity – provides infrastructure and administrative services to all assigned programs and activities

SOCIAL SERVICES DIVISION

State and Federally mandated Social Services (CPS, CalWORKs, MediCal, Food Stamps, IHSS, etc.)

COMMUNITY ACTION DIVISION

Federally Funded Programs (Employment Services, Self-Sufficiency Initiatives and Safety Net Services)
Organization Restructure

In an ongoing effort to meet growing Federal, State, & Local mandates, in combination with our Strategies & Results, and with increased requests for client assistance, and absent concurrent increases in funding, the HRA’s Community Action Division, with the CGTCAP Board of Directors, and the Glenn County Board of Supervisors as the governing board, reviewed, reorganized, and consolidated certain management-administrative responsibilities to achieve greater operational efficiency. Specifically, the restructure reduced two (2) administrative allocated positions and subsequently reduced administrative salaries & benefits by $132,000 in the initial fiscal year.

Community Action is about putting dollars directly in the community rather than government bureaucracy.
Working to Address Poverty:

We are required to develop and follow a two-year Community Action Plan. The plan identifies goals and priorities for each county, as well as overall for the Community Action Partnership.

The following Priorities were established as a result of four community meetings conducted throughout Colusa, Glenn and Trinity counties in February/March of 2007 with attendance of over 60 community members and service providers. Additionally, surveys were distributed to community members and service providers in all three counties in English and Spanish languages in January of 2007. Over 1300 surveys were returned. Through the surveys and community meetings, information was gathered about concerns in each county. In addition to the specific activities below, additional community assessment information was gathered via census review; from planning sessions held in conjunction with the development of the Dos Rios Continuum of Care Plan, including associated homeless survey data; from Community Action Staff & Board members; from Child Welfare Planning activities feedback and evaluation; and from outcome and experience data gathered from prior periods.

Community Action Plan: County Priorities for 2008-2009

<table>
<thead>
<tr>
<th>Glenn Priorities</th>
<th>Colusa Priorities</th>
<th>Trinity Priorities</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Housing Solutions</td>
<td>2. Housing Solutions</td>
<td>2. Energy/Utility Assistance</td>
</tr>
<tr>
<td>4. Increased Earnings/Jobs</td>
<td>4. Education/Job Readiness</td>
<td>4. Transportation</td>
</tr>
</tbody>
</table>

At Colusa, Glenn, & Trinity Community Action Partnership

There is a Plan & Vision that has been created with our Community Members...

In this Plan...

- People are thriving. All people are valued, contributing, & empowered members of society
- CGTCAP is respected, results-oriented, innovative, recognized leader for anti-poverty solutions and a catalyst for community change.
- Communities & their leaders recognize the value of all people. Communities are healthy, thriving, safe, affordable places for ALL people to live, work, & grow
The Reality of Poverty in our Communities

The Colusa-Glenn-Trinity Community Action Partnership (CGTCAP) serves a combined population of 63,646 individuals. CGTCAP is charged with addressing the causes and conditions of poverty. Many of the individuals living in poverty are seniors, persons with disabilities, and children. In the last 18 months, our counties have experienced an increase in the number of lost jobs (due to factors such as the downsizing or closure of local businesses), and have been faced with the declining economy and the current housing market crisis.

Since 2007, pending or actual foreclosures have increased by 575% within the tri-county area (based on the Glenn County Superior Court “Trustees Deed”).

Colusa, Glenn, & Trinity Community Action Partnership 2008 Annual Report
**Strategies & Results**

The Community Action Plan allows GCTCAP to deploy limited grand-funded services to address the impact of poverty on our communities’ most vulnerable residents. Five themes guide efforts to address poverty in our communities:

- **Maximized Participation**
- **Healthy People & Places**
- **Economy for Everyone**
- **Equality of Opportunity**
- **Investing in the Future**
Some of what we did in 2008 to help people to become more Self-Sufficient...

**Housing**
- (63) Families Obtained Housing
- (4,312) individuals Received Emergency Food
- (1,095) families avoided utility termination or fuel crisis through energy support
- (343) families/individuals Received Emergency Shelter or Transitional Housing

**Family**
- (313) Families/Individuals supported by Volunteers in Tax Assistance (VITA)
- ($279,126) Total Dollars brought to the counties through VITA
- (189) Increased their ability to manage income
- (9,086) Volunteer Hours in 2008

**Weatherization**
- (240) Households/individuals decreased energy usage due to Weatherization services
- (822) families/individuals demonstrated increased knowledge of energy conservation

**Employment**
- (117) Unemployed & Obtained a Job
- (332) Demonstrated a measurable increase in skills/competencies required for employment
- (50) Achieved "living wage" employment and benefits
Community In Action...2008

Our youngest community members giving back....

*Girl Scout Daisy Troops donates hygiene kits for homeless kids & emergency food for families through the Food Banks*

*Hands Are Not for Hitting*

*Child Abuse Prevention*

*Month of April*
### COMMUNITY ACTION SOURCE OF REVENUE 2008

#### FEDERAL FUNDS

<table>
<thead>
<tr>
<th>Source of Revenue</th>
<th>Amount</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Health &amp; Human Services</td>
<td>$1,951,230</td>
<td>37%</td>
</tr>
<tr>
<td>Department of Energy</td>
<td>$20,509</td>
<td>0%</td>
</tr>
<tr>
<td>Housing and Urban Development</td>
<td>$1,385,868</td>
<td>26%</td>
</tr>
<tr>
<td>Department of Labor</td>
<td>$811,803</td>
<td>15%</td>
</tr>
<tr>
<td>Emergency Food &amp; Shelter Program</td>
<td>$30,727</td>
<td>1%</td>
</tr>
<tr>
<td>Federal Emergency Shelter Program</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Victims of Crime Act (VOCA)</td>
<td>$195,792</td>
<td>4%</td>
</tr>
<tr>
<td>Department of Health Care Services</td>
<td>$25,000</td>
<td>0%</td>
</tr>
</tbody>
</table>

Total Federal Funds: $4,420,929

#### STATE FUNDS

<table>
<thead>
<tr>
<th>Source of Revenue</th>
<th>Amount</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office of Emergency Services</td>
<td>$58,589</td>
<td>1%</td>
</tr>
<tr>
<td>Department of Social Services-SGF</td>
<td>$332,606</td>
<td>6%</td>
</tr>
<tr>
<td>Emergency Housing Assistance Program</td>
<td>$25,875</td>
<td>0%</td>
</tr>
</tbody>
</table>

Total State Funds: $417,070

#### LOCAL FUNDS

<table>
<thead>
<tr>
<th>Source of Revenue</th>
<th>Amount</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Development Block Grant</td>
<td>$15,000</td>
<td>0%</td>
</tr>
<tr>
<td>Re-Use Funds</td>
<td>$215,500</td>
<td>4%</td>
</tr>
<tr>
<td>Contract Services</td>
<td>$23,293</td>
<td>0%</td>
</tr>
</tbody>
</table>

Total Local Funds: $253,793

#### PRIVATE FUNDS

<table>
<thead>
<tr>
<th>Source of Revenue</th>
<th>Amount</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Private Sector</td>
<td>$171,954</td>
<td>3%</td>
</tr>
<tr>
<td>Funds from Non-profits, and United Way</td>
<td>$6,665</td>
<td>0%</td>
</tr>
</tbody>
</table>

Total Private Funds: $178,619

#### TOTAL SOURCE OF FUNDS

<table>
<thead>
<tr>
<th>Source of Revenue</th>
<th>Amount</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$5,270,411</td>
<td>100%</td>
</tr>
</tbody>
</table>

Colusa, Glenn, & Trinity Community Action Partnership 2008 Annual Report
## Utilization of Funds 2008

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
<th>Percentage</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. WEATHERIZATION (WX)</td>
<td>$438,782</td>
<td>8%</td>
<td>WX</td>
</tr>
<tr>
<td>2. EMERGENCY SHELTER/HOUSING (EH)</td>
<td>$954,621</td>
<td>18%</td>
<td>EH</td>
</tr>
<tr>
<td>3. HOUSING REHABILITATION (HR)</td>
<td>$298,764</td>
<td>6%</td>
<td>HR</td>
</tr>
<tr>
<td>4. FUEL/UTILITY ASSISTANCE (FA)</td>
<td>$724,261</td>
<td>14%</td>
<td>FA</td>
</tr>
<tr>
<td>5. YOUTH PROGRAMS (YP)</td>
<td>$487,200</td>
<td>9%</td>
<td>YP</td>
</tr>
<tr>
<td>6. EMPLOYMENT &amp; TRAINING (ET)</td>
<td>$1,144,088</td>
<td>22%</td>
<td>ET</td>
</tr>
<tr>
<td>7. COMMUNITY SERVICES (CS)</td>
<td>$970,295</td>
<td>18%</td>
<td>CS</td>
</tr>
<tr>
<td>8. FOOD BANKS/NUTRITION PROG (FB)</td>
<td>$36,900</td>
<td>1%</td>
<td>FB</td>
</tr>
<tr>
<td>9. OTHER (SERVICE &amp; VEHICLE DEPTS)</td>
<td>$215,500</td>
<td>4%</td>
<td>OT</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$5,270,411</strong></td>
<td><strong>100%</strong></td>
<td></td>
</tr>
</tbody>
</table>
Our funding is primarily provided through Federal, State, Local, and Private funds. We furnish information and reports to all entities from which we receive funds. CGTCAP is subject to an annual audit which is available for public review upon request and is additionally submitted to the Glenn County Department of Finance, and the Glenn County Board of Supervisors. We encourage you to make inquiries in the community regarding our integrity in addition to our capacity to provide services and outcome deliverables.

Colusa County Usage

Colusa, Glenn, & Trinity Community Action Partnership 2008 Annual Report
Glenn County Usage

Trinity County Usage

Colusa, Glenn, & Trinity Community Action Partnership 2008 Annual Report
Services by Category

Education Services
Parenting Education & Support
STEP Classes

Weatherization & Housing
Weatherizing Homes
Energy Education
Housing Rehabilitation

Emergency Services
Homeless Services
Rent / Eviction Prevention
Utility Assistance
Section 8 / HOME Programs
Food Banks

Volunteer Services
Victim Services
Child Abuse Prevention
Foster Youth Support
Adopt A Family
Food Bank

Self Sufficiency & Income Management
Case Management
Asset Development
Volunteers in Tax Assistance

Youth Services
Independent Living Program
Youth Employment Services

Employment Services
Job Tips
WIA Adult / Youth / Dislocated Worker
Cal Works Job Development / Support
Work Experience Internships
COMMUNITY PARTNERS 2008

Local, Public, & Private Non-Profit
Butte-Glenn Community College District
Butte-Glenn United Way
Catalyst Women’s Advocates, Inc.
City of Orland
City of Willows
Colusa County Board of Supervisors
Colusa County Literacy
Colusa County Office of Education
Colusa County Health & Human Services
Colusa County Transit
Colusa Unified School District
Community Housing & Credit Counseling
Far Northern Regional Center
First Five of Colusa County
First Five of Glenn County
Family Resource Center – Arbuckle
Family Resource Center – Williams
Family Resource Center – Orland
Family Resource Center – Hamilton City
Glenn County Board of Supervisors
Glenn County Department of Finance
Glenn County District Attorney’s Office
Glenn County First Five
Glenn County Health Services
Glenn County Literacy Program
Glenn County Office of Education
Glenn County Probation Department
Glenn County Resource Planning & Development
Glenn County Sheriff’s Department
Hamilton City Unified School District
Human Response Network (HRN)
Northern California Employment Network
Northern Valley Catholic Social Services
Orland Police Department
Orland Recreation Department
Orland Unified School District
Passages Adult Services – Orland
Passages Adult Services – Colusa
Rape Crisis Intervention
Trinity County Board of Supervisors
Trinity County Health & Human Services
Willows Police Department
Willows Recreation Department
Willows Unified School District

Community
Adult Multi-Disciplinary Team
Arbuckle United Methodist Church
California Youth Connection
Cal Works Implementation Council
Children’s Interagency Coordinating Council
Children’s Multi-Disciplinary Team
Citizens in Action
Colusa County Chamber of Commerce
Colusa County Economic Development Corporation
Colusa County Interagency Council
Colusa Impact
Drug Court Collaborative
Families Reaching Families
Familias Unidas
Families Building Interest
Foster Parent Association – Glenn County
Glenn Communities Working Together
Glenn County 4-H Cooperative Extension
Glenn County Child & Family Resource Network
Glenn County Local Childcare Planning Council
Glenn Family Violence Prevention Council
Golden State Risk Management
Juvenile Justice Council
Latino Youth Coalition
Northern Valley Indian Health
Orland Ministerial Association
Pacific Gas & Electric
Richard Heath & Associates
Tri-Counties Bank
Tri-Counties Economic Development
Trinity County Chamber of Commerce
Trinity County Development Corporation
Trinity County Health Care Task Force
Umpqua Bank
Volunteers in Police Service
WIB / North Central Counties Consortium
Willows Ministerial Association
Williams Ministerial Association
Youth Employment Services Collaborative
National & State Partners

Community Action Agencies are part of a nationwide network of 1,100 community agencies. These organizations create, coordinate, and deliver comprehensive programs and services to almost a quarter of all people living in poverty in the United States.

California / Nevada Community Action Partnership
California Highway Patrol
California Human Development Corporation
California Welfare Directors Association
County Supervisors Association of California
Department of Community Service & Development
Department of Housing & Community Development
Department of Housing & Community Development / Indian Assistance Program
Department of Rehabilitation
Employment Development Department
Federal Emergency Management Agency
National Association – Community Action Partnership
National Community Action Foundation
California Emergency Management Agency
**Program Offices:**

**Human Resource Agency**
604 E. Walker Street
Orland, CA 95963  530.865.6129

**Orland Family Resource Center**
902 6th Street, Orland, CA 95963
530.865.1296

**Hamilton City Family Resource Center**
160 2nd Street, Hamilton City, CA  530.934.1586

**Colusa Health & Human Services**
251 E. Webster Street, Colusa, CA
530.458.0250

**Human Resource Network**
111 Mountain View Street, Trinity, CA
530.623.2024

**Human Resource Agency – Administration & Program Offices**
420 E. Laurel Street, Willows, CA 95988  530.934.6510

Colusa, Glenn, & Trinity Community Action Partnership 2008 Annual Report
Principles of Community Action:

We Open Doors and Lead the Way
We Turn Hope Into Reality
We Empathize
We Treat People with Respect
We Say “Yes,” Finding Some Way to Help
We Give a Voice to Those in Need
We Mirror the Diversity of Our Communities through Our Local Boards...

Individuals, Families, and Communities:
Successful, Safe, and Strong

Find out more information about us at: http://www.hra.co.glenn.ca.us/

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